

MINUTES

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

DECEMBER 7, 2016

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING - 6:00 P.M.

REGULAR MEETING CALL TO ORDER

Mayor Dedina called the Regular Meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers present: Patton, Bragg, Bilbray (arrived at 6:02 p.m.)
Councilmembers absent: None
Mayor present: Dedina
Mayor Pro Tem Present: Spriggs
Staff Present: City Manager Hall, City Attorney Lyon, City Clerk Hald, Assistant City Manager Dush, Public Works Director Levien, Fire Chief French, Administrative Services Director Bradley

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Fabiola Ortiz from Emory Elementary School.

AGENDA CHANGES

None.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

Councilmember Patton reported on his attendance at the Christmas Comes to I.B. event, the South County Economic Development Council meeting and at the Pearl Harbor Remembrance Ceremony at the Imperial Beach Pier.

Councilmember Bragg reported on her attendance at the Pearl Harbor Remembrance Ceremony, the Metropolitan Transit System Board meeting and the Accessible Services Advisory Committee meeting. Information on the Transit Optimization Plan Project and on the ADA Eligibility Certification Process is on file with the City Clerk for the public to review.

Mayor Pro Tem Spriggs reported on his attendance at the Pearl Harbor Remembrance Ceremony and the SANDAG Board meeting. He also spoke about being a panelist at a Sea Level Rise Workshop in connection with San Diego Communities.

Mayor Dedina reported on his attendance at the Pearl Harbor Remembrance Ceremony. He thanked Councilmember Patton for his efforts in getting the City of Coronado to address traffic management issues. He spoke about a meeting he had with Richard Bailey, the Mayor-elect for the City of Coronado. He reported on his efforts in addressing border water quality issues, attendance at the Senior Holiday Luncheon hosted by Navy Base Coronado, visiting the 10th and Iris lot and going on a tour of the new I.B. Library with Supervisor Cox and Port Commissioner Malcolm.

Mayor Pro Tem Spriggs reported on his attendance at the U.S. International Boundary and Water Commission Citizens Forum, where he spoke about the need to focus on Treaty Minute 320 which is regarding clean-up of the Tijuana River Valley.

COMMUNICATIONS FROM CITY STAFF

City Manager Hall announced City staff will be meeting with residents on Citrus Avenue between Rainbow Drive and Alabama Street to go over an improvement project to resurface the road and install curb, gutter and sidewalk. He also announced the Elm Avenue Improvement Project will be completed in mid-January.

PUBLIC COMMENT

June Engel, Branch Manager for the Imperial Beach Library, thanked the San Diego County Sheriff's Department, I.B. Station, for reading to the children, announced a future class on preparing Turducken and spoke about an upcoming visit by Santa. She introduced Tiffany Hanson, the new Assistant Branch Manager.

Nancy Stone, President of the Friends of the I.B. Library, encouraged the public to become a member and announced the opportunity to participate in a donor wall at the entrance of the library.

PRESENTATIONS (1.1)

Mayor Dedina announced Port Commissioner Malcolm will give a presentation after Item No. 1.1.

1.1 RECOGNITION OF FIRE PREVENTION WEEK POSTER CONTEST WINNERS. (0410-30).

Fire Chief French gave a presentation recognizing the following Fire Prevention Week poster contest winners:

<u>SCHOOL</u>	<u>STUDENT</u>	<u>2ND GRADE TEACHER</u>
Oneonta Elementary	Nicole Tapassi	Ms. Palmer
Bayside Elementary	Seniyah Chandler	Mrs. Christensen
Central Elementary	Ariela West	Mr. Prunty
IB Charter School	Fiona Ratliff	Mrs. Lucky

Port Commissioner Dan Malcom shared positive comments about the new I.B. Library, congratulated Councilmember Patton on his re-election, recognized Councilmember Bilbray for his service and gave a PowerPoint presentation highlighting Port District projects and activities. He responded to questions regarding maintenance of Pier Plaza, the public art program, pier improvements, and he acknowledged Councilmember Spriggs' request for the Port to have equitable investments in Imperial Beach as in the other Port cities.

CONSENT CALENDAR (2.1-2.3)

MOTION BY SPRIGGS, SECOND BY BRAGG, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1-2.3. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

City Council approved the Regular Meeting Minutes of November 16, 2016.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Council ratified the warrant register.

2.3 APPROVE REMOVAL OF MEMBER MARC STEPHENSON FROM THE PARKS AND RECREATION COMMITTEE (PRC). (0120-80)

City Council

1. Approved the removal of Member Marc Stephenson from the PRC;
2. Declared the seat vacant; and
3. Directed the City Clerk to post a special vacancy notice and accept applications.

ORDINANCES – INTRODUCTION/FIRST READING (3)

None.

PUBLIC HEARINGS (4)

None.

REPORTS (5.1-5.3)

5.1 SUN & SEA FESTIVAL 2016 EVENT REVIEW AND PREVIEW OF IB SUN & SEA 2017. (1040-10)

City Manager Hall introduced the item.

Mayor Pro Tem Spriggs disclosed he is married to one of the two co-chairs.

Leah Goodwin and Shirley Nakawatase, Co-Chairs of the Sun and Sea Festival, gave a PowerPoint presentation on the 2016 event and announced the theme for 2017 is Pirates in Paradise.

Councilmember Patton shared positive comments about this year's event.

In response to Mayor Pro Tem Spriggs' concern about the sustainability of the event, Shirley Nakawatase spoke about the importance of grooming new people.

Leah Goodwin spoke about the event team and the plans for a sustainable event.

With regard to Mayor Pro Tem Spriggs' question about being financially sustainable and a self-supporting event, Shirley Nakawatase stated the majority of money comes from sponsors. The alternative would be to earn money through vendors which would increase the size of the event and increase public safety costs.

City Manager Hall stated the City is an event partner by providing such things as liability insurance.

Councilmember Bragg complimented the Co-Chairs for their efforts.

Mayor Dedina shared positive comments about the annual poster, having a headline band such as the one that performed the first year, and he suggested securing the area to keep the sandcastles around longer.

5.2 ADOPTION OF RESOLUTION NO. 2016-7755 AUTHORIZING THE CITY MANAGER TO PROVIDE ONE-TIME RETENTION INCENTIVE STIPENDS TO NON-DEPARTMENT HEAD EMPLOYEES. (0520-60)

City Manager Hall reported on the item and noted that this benefit does not apply to Department Heads or to the City Council.

MOTION BY BRAGG, SECOND BY SPRIGGS, TO ACCEPT THE STAFF RECOMMENDATION WHICH IS SUMMARIZED AS FOLLOWS: A MOTION TO ADOPT RESOLUTION NO. 2016-7755 TO AUTHORIZE THE CITY MANAGER TO PROVIDE A ONE-TIME RETENTION INCENTIVE STIPEND TO NON-DEPARTMENT HEAD EMPLOYEES IN THE AMOUNT OF \$250 FOR FULL-TIME EMPLOYEES AND \$125 FOR PART TIME EMPLOYEES. MOTION CARRIED UNANIMOUSLY.

5.3 PREPARATION FOR APPOINTMENTS TO COMMUNITY BOARDS, COMMITTEES AND COMMISSIONS. (0120-05)

City Manager Hall reported on the item. He noted that of all the vacancies, only two members on the Design Review Board (DRB) have served full terms. The Mayor suggested reappointment of the members who have not served full terms and to advertise the two DRB positions that have served full terms and interview the applicants. He further stated that appointments are made by the Mayor with the advice and consent of the City Council.

Shirley Nakawatase stated she agreed with the process and suggested going a step further by asking current members if they know of anyone interested in applying for a position.

Councilmember Patton agreed with the Mayor's suggestion.

Councilmember Bragg agreed with Councilmember Patton and Mayor Dedina in allowing service for a full term.

Mayor Pro Tem Spriggs expressed concern about the TAC reappointments because the members would serve for a total of 7 years if reappointed. He suggested a 1-year extension.

Councilmember Patton commented on the need to keep the terms staggered.

Mayor Dedina suggested moving on and returning with a policy or procedure later this year.

Councilmember Spriggs suggested a 5-year term rather than a 7-year term.

Councilmember Patton was opposed to having so many proposals year after year.

Mayor Dedina announced there is consensus to open the two Design Review Board positions.

MOTION BY PATTON, SECOND BY BRAGG, TO EXTEND THE TERMS OF THE EXISTING BOARD/COMMITTEE MEMBERS UNTIL THEY ARE REPLACED. MOTION CARRIED UNANIMOUSLY.

CITY COUNCIL / I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY / HOUSING AUTHORITY REPORTS (6.1)

6.1 REVIEW FISCAL YEAR 2015-16 (FY16) AUDITED FINANCIAL STATEMENTS AND RELATED DOCUMENTS. (0412-50 & 0418-50)

Administrative Services Director Bradley gave a PowerPoint presentation on the item. He responded to questions of City Council regarding San Diego Pooled Insurance Program Authority funds and general auditing procedures.

Regarding Councilmember Spriggs' question regarding the bond funds, City Manager Hall stated the funds will be spent by the end of 2017. He also stated staff will return to City Council with a revised policy that raises the Unassigned Fund Balance in the General Fund.

MOTION BY SPRIGGS, SECOND BY BRAGG, TO RECEIVE AND FILE THE FY16 CITY OF IMPERIAL BEACH AUDITED FINANCIAL STATEMENTS AND RELATED DOCUMENTS. MOTION CARRIED UNANIMOUSLY.

ITEMS PULLED FROM THE CONSENT CALENDAR (IF ANY)

None.

ADJOURN REGULAR MEETING

Mayor Dedina adjourned the Regular Meeting at 8:19 p.m.

/s/
Jacqueline M. Hald, MMC
City Clerk

/s/
Serge Dedina,
Mayor